



# Harvard Division of Continuing Education

Student Financial Services  
51 Brattle Street  
Cambridge, Massachusetts 02138-3722  
(617) 495-4293  
studentfinance@extension.harvard.edu

## 2026-2027 Verification of Identity

Your 2026-2027 Free Application for Federal Student Aid (FAFSA) has been selected by the US Department of Education for review in a process called Verification. As part of that process, you are required to verify your identity with our office in **one** of the following ways:

- You must appear in person at the Harvard Extension School Student Financial Services Office to verify your identity by presenting a valid, unexpired, government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. We will maintain a copy of your photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect your ID, *or*
- If you are unable to appear in person at Student Financial Services to verify your identity, you may provide the information below and sign in the presence of a notary. The original notarized version of this document and a copy of the unexpired valid government-issued photo identification that is acknowledged in the notary statement **must then be mailed to Student Financial Services** at the address listed above, *or*
- If you are unable to appear in person at Student Financial Services to verify your identity, you may present the acceptable identification with an institutionally authorized individual on a video call. Please email studentfinance@extension.harvard.edu to request a video call.

### Student Information

STUDENT LEGAL NAME															
Last/Family/Sur name(s)				First/Given name(s)				Middle name(s)							
DCE ID NUMBER <small>(See extension.harvard.edu/login if unsure)</small>				LAST 4 DIGITS OF SOCIAL SECURITY NUMBER				DATE OF BIRTH <small>example: 01 15 1994</small>							
@				X	X	X	X								
								<small>Month (MM)                      Day (DD)                      Year (YYYY)</small>							

### Student Signature

By signing this worksheet, I (we) certify that all of the information reported above is complete and correct.

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

**Student Financial Services use only:**  
Received by: \_\_\_\_\_ Date: \_\_\_\_\_



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## 2026-2027 Verification of Identity *(continued)*

STUDENT LEGAL NAME		
Last/Family/Sur name(s)	First/Given name(s)	Middle name(s)

### Notary's Certificate of Acknowledgment

*(Only needed if unable to sign in the presence of a Student Financial Services staff member)*

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
*Date* *Notary's full name printed*

personally appeared, \_\_\_\_\_, and proved to me  
*Printed name of signer above*

on basis of satisfactory evidence of identification, \_\_\_\_\_,  
*Type of government-issued photo ID provided (see above)*

to be the above-named person who signed the foregoing instrument.

Witness my hand and official seal

Notary's signature \_\_\_\_\_ Seal:

My commission expires on \_\_\_\_\_  
*Date*

**If you verified your identity in the presence of a notary, please mail the original notarized version of this document and a copy of the unexpired valid government-issued photo identification that is acknowledged in the notary statement to:**

**Harvard Extension School  
Student Financial Services  
51 Brattle Street  
Cambridge, MA 02138-3722**