Harvard Division of Continuing Education

Student Financial Services
51 Brattle Street
Cambridge, Massachusetts 02138-3722
(617) 495-4293 phone
(617) 410-4072 fax
studentfinance@extension.harvard.edu

2023–24 Non-Filing Income Statement: Parent

Your 2023–24 Free Application for Federal Student Aid (FAFSA) has been selected by the US Department of Education for review in a process called Verification. We are therefore required to confirm certain information you reported on the FAFSA. We will compare your FAFSA with the information you provide below. If there are differences, we will update your FAFSA accordingly. We may ask for additional information. If you have questions about the Verification process, please don't hesitate to contact our office.

Verification

You indicated on the FAFSA that one or both of your parents did not file a 2021 federal tax return.

A. Student Information *(for institutional identification purposes)*

STUDENT LEGAL NAME (exactly as printed on your government-issued photo ID)

Last/Family/Sur name(s)	First/Given name(s)	Middle name(s)

DCE ID NUMBER (if known): @

See extension.harvard.edu/login *if unsure*

LAST 4 DIGITS OF SOCIAL SECURITY NUMBER: X X X - X X -

DATE OF BIRTH example: JAN 01 1994

Month (MMM) *Day (DD)* *Year (YYYY)*

B. Parent Income Information

Check the box that applies:

- ☐ The parent was not employed and had no income earned from work in 2021.
- ☐ The parent was employed in 2021 and has listed below the names of all the parent's employers, and the amount earned from each employer in 2021. Attach copies of all 2021 IRS W-2 form(s) and/or 1099 form(s) issued to the parent by employers. *List every employer even if they did not issue an IRS W-2 form or 1099 form. If more space is needed, attach a separate page with the student's name and DCE ID number at the top.*

EMPLOYER'S NAME	2021 AMOUNT EARNED	IRS W-2 OR 1099 ATTACHED?
(Example: Suzy's Auto Body Shop)	*(Example: $2,000.00)*	*(Example: Yes)*

C. Certification

By signing this form, I certify I did not and am not required to file a 2021 US federal tax return. In addition, I certify that all of the information reported on this form is complete and correct.

Parent/Guardian's name(s) *(please print)* _____

Parent/Guardian's signature(s) _____ Date _____

Please upload any documents securely by logging into your account via MyDCE Portal at https://web.dce.harvard.edu/mydce-extension. From the home page, choose "Document Uploader." In the Document Upload Form, select "Financial Aid Documents" in the "Documents" field. Click "Attachments" then the "Upload Files" button/bar to select your file(s) to upload. Click the "Submit" button.