Request for Private Student Loan Certification
Summer 2022

Certification of private student loans is based on the cost of attendance for your planned enrollment. For students not admitted to a degree or Premedical program, private student loan certifications will be limited to a maximum of three semesters, not to exceed a total of $25,000 for students seeking a degree, and $15,000 for students seeking a professional certificate. Private student loans are primarily intended to cover tuition and fees, books and transportation, and are designed to be a supplement to your other financial resources.

Private student loans may not be certified for students who are not in good academic standing. To be eligible and maintain eligibility for private student loan certification, you must complete at least half of the courses you attempt with the following grade minimum: B for undergraduate/graduate students; B-minus for Premedical students.

To apply and receive loan certification you must:

1. complete the lender’s loan application using the school code: 00215503
2. receive approval following a credit check and data verification by the lender
3. complete page 2 and submit this form securely by logging into your account via MyDCE Portal at https://web.dce.harvard.edu/mydce-extension. From the home page, choose "Document Uploader." In the Document Upload Form, select "Private Student Loan Forms" in the "Documents" field. Click "Attachments" then the "Upload Files" button/bar to select your file(s) to upload. Click the "Submit" button.
4. receive confirmation from Student Financial Services regarding the loan amount that will be certified

The loan certification process may take up to two weeks. In order for you to be able to use your anticipated loan funds to cover your balance before the payment deadline, Student Financial Services must receive both this form and your loan approval ten days before the payment deadline. Additional processing time may be required by your lender.

Student Financial Services certifies the following for your lender:

• your enrollment plans
• that the amount you requested fits within the standard cost of attendance for your planned enrollment

<table>
<thead>
<tr>
<th>STANDARD COST OF ATTENDANCE BUDGET FOR SUMMER 2022*</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>7 weeks</td>
</tr>
<tr>
<td>Housing and food</td>
<td>$ 4,000.00</td>
</tr>
<tr>
<td>Books and supplies ($200 per course)</td>
<td>$</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$ 750.00</td>
</tr>
<tr>
<td>Transportation</td>
<td>$ 200.00</td>
</tr>
<tr>
<td>Tuition (determined by your course selection)</td>
<td>$</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$</td>
</tr>
</tbody>
</table>

* Please note: If you are planning to enroll in both 3-week sessions, you may use the 7-week cost of attendance.

Once your loan is certified:

• Review your student account online at www.summer.harvard.edu/login. Funds will appear either as a credit to your student account or as an anticipated credit prior to the payment in full deadline for the term
• Changing your enrollment may impact your loan eligibility

Continued on next page.
**Request for Private Student Loan Certification, Summer 2022 (continued)**

**LEGAL NAME**

Last (family name) | First | Middle

**SOCIAL SECURITY NUMBER** | **DCE ID NUMBER (if known)** | **DATE OF BIRTH (example: M A Y 0 1 1 9 9 7)**

| X | X | X | X | X | @ |

(see www.summer.harvard.edu/login if unsure)  

**CURRENT MAILING ADDRESS**

Street  

City | State | Zip/Postal code

E-mail address (Please provide only one e-mail address.)

Telephone number (including area/country code)  

Work telephone number (including area/country code)  

Cell phone number (including area/country code)

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Check the academic program to which you are admitted or intend to be admitted:

**LIBERAL ARTS**

- [ ] Bachelor of Liberal Arts (ALB)
- [ ] Master of Liberal Arts (ALM)

**UNDECIDED**

- [ ] Undergraduate credit  
- [ ] Graduate credit

**OTHER**

- [ ] Premedical Program  
- [ ] Graduate Certificate

When do you expect to complete your studies?  

**MMM/YYYY** (example: MAY/2023)

Indicate the session(s) and number of credits in which you plan to enroll. (Note: if you plan to enroll in the 7-week session, you may not also enroll in either 3-week session.) Your loan certification will be based on the enrollment indicated here.

- [ ] **Seven-week session** (June 18-August 6, 2022)  
  - [ ] full-time (8 credits)  
  - [ ] half-time (4 credits)

- [ ] **Three-week session I** (June 18-July 8, 2022)  
  - [ ] half-time (4 credits)

- [ ] **Three-week session II** (July 10-July 29, 2022)  
  - [ ] half-time (4 credits)

Check your housing status:  

- [ ] off campus  
- [ ] on campus  
- [ ] with my parents

Indicate the name of your lender and the type of loan for which you are applying:

**Lender**  

**Loan type**

Indicate the total loan amount you are requesting:  

$_____________

The maximum loan amount that may be certified is your cost of attendance minus any other aid you will receive.

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I certify that all of the above information is true and complete to the best of my knowledge. I understand that I am responsible for updating my financial aid application information if there are changes during the course of my Summer 2022 enrollment.

**Student’s signature**

Document must be signed with a real signature. Digital signatures are not accepted.

**Date**